

# TB193 (Rev2) - How to Create a Report and Backup Files

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## Introduction

This Tech Bulletin will explain how to create a report and how to backup your configuration, CNC files, and ICN files. Any time changes are made to your control's configuration a new backup/report should be made. Programs can be backed up once a day, week, or month. That is up to you.

## Instructions

### CNC10 v2.30 to Current, CNC11 software (Linux or Windows versions)

#### *To create a report follow the steps below.*

1.) Insert a USB device into the control.

**Note:** In 2.30 to 2.36 you will need to go into **F5-File Ops** to make a new directory with the control serial number on your USB device before making the report.

2.) From the mains screen, press **F7 - Utility, F7 - Report**, use the **arrow keys** to highlight the Destination Directory (i.e USB device) and press **ENTER** to go into the directory list of the USB device.

3.) Press **F8-New Directory**, enter the control serial number for your control and press **ENTER**.

4.) Use the **arrow keys** to highlight the directory you just created and press **F10-Accept**. This will save an install.sh, report.zip, and report.txt to the designated folder.

5.) Remove the USB device and plug it into your office computer. Put a copy on your PC for backup purposes and email the report.zip to Centroid Tech Support at support@centroidcnc.com.

#### *To backup your CNC files and ICN files follow the steps below.*

1.) Insert a USB device into the control.

2.) From the main screen press **F7 - Utility, F3 - Backup, F2 - CNC** (this will backup your CNC files), and/or **F3 - ICN** (this will backup your ICN files). Use the **arrow keys** and highlight your USB Device, then press **F10-Accept**.

3.) Use **F1 - Toggle** or the **SPACEBAR** to select individual files or **F2 - All** to select all files and then press **F10 - Accept**.

### Pre Simplified File Ops - CNC10 v1.25 - 1.51

#### *To create a report follow the steps below.*

1.) Insert a blank floppy disk or USB device into the control.

2.) From the main screen press **F7 - Utility, F7 - Report**, use the **arrow keys** and highlight either A:Floppy or B:USB Device, press **ENTER** to activate the floppy disk or USB device, then press **ENTER** again to backup the files to the floppy disk or USB device.

#### *To backup your CNC files and ICN files follow the steps below.*

1.) Insert a blank floppy or USB device into the control.

2.) From the main screen press **F7 - Utility, F3 - Backup, F2 - CNC** (this will backup your CNC files), and/or **F3 - ICN** (this will backup your ICN files). Use **F1 - Toggle** or the **SPACEBAR** to select individual files or **F2 - All** to select all the files and then press **F10 - Accept**.

3.) Use the **arrow keys** and highlight either A:Floppy or B:USB Device, press **ENTER** to activate the floppy disk or USB device. Then press **ENTER** again to backup the files to the floppy disk or USB device.

**Note:** If the CNC and ICN files are large, they may not fit on 1 floppy disk and will require multiple floppy disks.

### Pre USB support - CNC10 v1.00 - 1.21

#### *To create a report follow the steps below.*

- 1.) Insert a blank floppy disk into the control.
- 2.) From the main screen press **F7 - Utility**, then **F7 - Report**.
- 3.) Remove the disk and put in your office computer, use Winzip to compress everything into one file and then email it to Centroid Tech Support at support@centroidcnc.com.

***To backup your CNC files and ICN files follow the steps below.***

- 1.) Insert a blank floppy disk into the control.
- 2.) From the main screen press **F7 - Utility**, **F3 - Backup**, **F2 - CNC** (this will backup your CNC files), and/or **F3 - ICN** (this will backup your ICN files). Use **F1 - Toggle** or the **SPACEBAR** to select individual files or **F2 - All** to select all files, then press **F10 - Accept**.

**Note:** If the CNC and ICN files are large, they may not fit on 1 disk and will require multiple floppy disks.

### **Legacy CNC7 Dos software v6.00 to 8.23**

***To backup your configuration, CNC files, and ICN files follow the steps below. In v6.00 Intercon was know as GGE.***

- 1.) Insert a blank floppy disk into the control.
- 2.) From the main screen press **F7 - Utility**, **F3 - Backup**, **F1 - Config** (this will backup your configuration files) and/or **F2 - CNC** (this will backup your CNC files) and/or **F3 - ICN** (this will backup your ICN files)

**Note:** For CNC and ICN files, you can select files by pressing **F1 - Toggle** or the **Spacebar**. If you would like to backup all files press **F2 - All**. If the CNC and ICN files are large, they may not fit on 1 disk and will require multiple floppy disks.

***To create a report follow the steps below.***

- 1.) Insert a blank floppy disk into the control or if you are doing just a backup config and report you can use the same disk you just put the backup on.
- 2.) From the main screen press **F7 - Utility**, then **F7-Report**.
- 3.) Remove the disk and put in your office computer, use Winzip to compress everything into one file and then email it to Centroid Tech Support at support@centroidcnc.com.

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### **Document History**

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